

**- E.P Gates Construction - Colonial Hardware - Graham Soda Shop  
- Farm Services - OV Yonder - Plum Pucci**

**Phone:** 336-229-4225

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**PERSONAL INFORMATION**

**Date:**        /        /

|                                                                          |       |                                                                                                                    |                                                                                         |      |     |     |     |                                                                                               |
|--------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|------|-----|-----|-----|-----------------------------------------------------------------------------------------------|
| Name (Last)                                                              | First | (Middle)                                                                                                           | Social Security No:                                                                     |      |     |     |     |                                                                                               |
| Home Address                                                             | City  | State                                                                                                              | Zip                                                                                     |      |     |     |     |                                                                                               |
| Telephone: <input type="checkbox"/> Home <input type="checkbox"/> Mobile |       | Business Telephone                                                                                                 | May we contact you at work?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |      |     |     |     |                                                                                               |
| Company Name Applying For:                                               |       | Position Applying For:                                                                                             | Date Available    Are you interested in (check all that apply)                          |      |     |     |     |                                                                                               |
| Days and hours available.                                                |       | Are you willing to relocate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |                                                                                         |      |     |     |     |                                                                                               |
| Day                                                                      | Mon   | Tue                                                                                                                | Wed                                                                                     | Thur | Fri | Sat | Sun | If you are under the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No      |
| From                                                                     |       |                                                                                                                    |                                                                                         |      |     |     |     | Date of Birth:                /        /                                                      |
| To                                                                       |       |                                                                                                                    |                                                                                         |      |     |     |     | Are you willing to travel if needed? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| How were you referred to our company?                                    |       |                                                                                                                    |                                                                                         |      |     |     |     | What percent?        %                                                                        |

**EDUCATION**

| Type of School  | Name and Address of School | Degree/Area of Study | Number of Years Attended | Graduate (Check One)                                     |
|-----------------|----------------------------|----------------------|--------------------------|----------------------------------------------------------|
| High School     |                            |                      |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| College         |                            |                      |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Graduate School |                            |                      |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Other           |                            |                      |                          | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**US MILITARY SERVICE**

|                   |                          |               |
|-------------------|--------------------------|---------------|
| Branch of Service | Technical Specialization | Rank Attained |
|                   |                          |               |

**LEGAL**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Are you a U.S. citizen or do you have a legal right & necessary documents to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>(Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Central Act of 1986.)                                                                                                                                                                                                                                                                       |
| Were you ever discharged by any company? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, give name of company(ies):<br>_____                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Reason for discharge: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Have you ever been convicted of a crime other than a minor traffic violation? (Note: You are not obligated to discuss sealed or expunged records of conviction or arrest nor will such information be asked of you or considered in employment decisions.) The existence of a criminal record will not automatically disqualify you from the job for which you are applying. <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Please provide the date of incident.        /        /<br>If yes, please explain offense and final disposition: _____<br>_____ |

## EMPLOYMENT HISTORY

List employment starting with your most **recent** position. Account for any time during this period that you were unemployed by stating the nature of your activities. **May we contact your present employer?** ☐ Yes ☐ No Please indicate if you are employed under a different name.

Other name used: \_\_\_\_\_

Have you ever been employed by any of our companies in the past? ☐ Yes ☐ No

If Yes, which company and list dates of employment and reason for separation. \_\_\_\_\_

| DATES              | NAME AND ADDRESS OF EMPLOYER              | POSITION & SUPERVISOR | MAJOR DUTIES | SALARY | SEPARATION REASON |
|--------------------|-------------------------------------------|-----------------------|--------------|--------|-------------------|
| From: /<br>mo. yr. | NAME: _____<br>ADDRESS: _____ CITY: _____ | YOUR JOB TITLE        |              | START  |                   |
| To: /<br>mo. yr.   | ST: _____ PHONE: _____                    | SUPERVISOR            |              | END    |                   |
| DATES              | NAME AND ADDRESS OF EMPLOYER              | POSITION & SUPERVISOR | MAJOR DUTIES | SALARY | SEPARATION REASON |
| From: /<br>mo. yr. | NAME: _____<br>ADDRESS: _____ CITY: _____ | YOUR JOB TITLE        |              | START  |                   |
| To: /<br>mo. yr.   | ST: _____ PHONE: _____                    | SUPERVISOR            |              | END    |                   |
| DATES              | NAME AND ADDRESS OF EMPLOYER              | POSITION & SUPERVISOR | MAJOR DUTIES | SALARY | SEPARATION REASON |
| From: /<br>mo. yr. | NAME: _____<br>ADDRESS: _____ CITY: _____ | YOUR JOB TITLE        |              | START  |                   |
| To: /<br>mo. yr.   | ST: _____ PHONE: _____                    | SUPERVISOR            |              | END    |                   |

## REFERENCES

| Name | Address | Phone Number | Email | Relationship | Title | Years Known |
|------|---------|--------------|-------|--------------|-------|-------------|
|      |         |              |       |              |       |             |
|      |         |              |       |              |       |             |
|      |         |              |       |              |       |             |
|      |         |              |       |              |       |             |

## PLEASE READ CAREFULLY

I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history, subject to applicable federal, state and/or local laws.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulation of the hiring company.

I understand and agree that if employed, the employment will be "at will". That is, either the hiring company may end employment relationship at any time, for any reason, or for no reason. I understand that receipt of this appellation by the hiring company do not imply employment and that this application and/or any other hiring company documents are not contracts of employment.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE SIGNED